

Burlescombe Parish Council

4 September 2024

To: All members of Burlescombe Parish Council

Dear Councillor

You are duly summoned to attend a meeting of the **Burlescombe Parish Council** to be held in the Burlescombe Village Hall on Wednesday, **11 September 2024 at 7.00pm**. The meeting is open to the press and the public.

Yours sincerely
Susan McGeever
Acting Parish Clerk

AGENDA

- 1. Apologies**
- 2. Declarations of Interest/Dispensations**
To receive any declarations of interest relating to business to be conducted at this meeting and
To consider any dispensation requests and confirm any relevant dispensations.
- 3. Minutes of Previous meetings:** to approve minutes of the meeting on 28 August 2024.
- 4. Public Participation**
Members of the public may speak for a period of 3 minutes on matters they wish to bring to the attention of the Parish Council and these matters may be related to the item on the agenda. Unless the Chair elects to put down standing orders, members of the public may not speak during the remainder of the meeting.
- 5. To review and approve** the terms of Reference for the Planning Committee and Amenities Working Group
- 6. To review and approve** the protocol for filming as recommended by the Assets and Responsibilities Working Group
- 7. To approve** the methodology for appointing a new clerk as recommended by the Assets and Responsibilities Working Group
- 8. To consider** the Parish Council's response to the consultation on proposal to change conservation area of Grand Western Canal
- 9. To consider** the Parish Council's response to
21/01576/MOUT
Re-determination of Appeal
Proposal: Outline for the extension of existing business park for up to 3.9ha of employment land and up to 150 dwellings with associated infrastructure and access with all other matters reserved -
APPEAL DISMISSED 20.10.23 -
Quashed by High Court of Justice 05.06.24 - Redetermination of Appeal

Location: Land at NGR 298976 112882 (Hartnoll Farm) Tiverton Devon
Application No: 21/01576/MOUT
Appeal Ref No. APP/Y1138/W/22/3313401
Appellants Name: Waddeton Park Ltd

Deadline for submissions – 19 September 2024
Rule 6

10. To receive an update on the website and consider the way forward

In line with best practice, the Working Group would recommend that the Parish Council move to a gov.uk website. Such a website could either simply involve the purchase of a gov.uk domain to be used by the current provider or the appointment of a specialist Parish Council website provider. To this end, the Acting Parish Clerk would obtain quotes for utilising the existing and a specialist provider.

11. To receive a report from the Chair on:

- Maps of the Parish
- Update on the Play Park from the Amenities Working Group
- Councillor Training

12. To receive the report from the Communications Officer (see supporting documentation)

13. To receive the report from FVEG (see supporting documentation)

14. Highways Matters/Footpaths

- White lines at the railway bridge and school
- Potholes
- Road Warden scheme
- Snow Warden scheme
- P3 Scheme (Footpaths)

15. Financial matters:

- a) Bank accounts – access ongoing

- b) Consideration of grants:
 - Westleigh United Reformed Church (grant request) £300.00
 - St Mary's Church

- c) Correspondence from the SBA (External auditor)

16. Items for next meeting

17. Dates of the next Parish Council Meetings

9 October 2024