

# NOTICE OF PARISH MEETING

## Electors of Burlescombe Meeting of the Parish of Burlescombe

1. A Parish Meeting will be held on 17 January 2025 at 18:00 in the Burlescombe and Westleigh Community Hall, open to all registered voters of the parish.
2. This meeting, convened under Schedule 12, Part III, paragraph 15(1)(d) of the Local Government Act 1972, has been called by six electors of the parish: [REDACTED]  
[REDACTED] It should be noted that neither the Chair nor the councillors of Burlescombe Parish Council have called this meeting. Instead, it has been organised by local electors to provide a forum for parish residents to discuss important community matters and vote on proposed resolutions.

Dated: 6 January 2025

# AGENDA OF PARISH MEETING

## 1. Opening of the Meeting

*The Chairperson or Acting Chair will formally declare the meeting open under the provisions of the Local Government Act 1972 and welcome all attendees.*

## 2. Apologies for Absence

*Apologies received from those unable to attend will be recorded and noted for inclusion in the minutes.*

## 3. Confirmation of Quorum

*Attendance will be verified to ensure that the meeting meets the legal requirement of at least two parish electors (excluding the chairperson).*

## 4. Purpose of the Meeting

*The specific reason for the meeting, convened by six registered parish electors, will be outlined and explained.*

## 5. Main Business for Discussion

*The key items raised by the electors will be discussed. This may include specific topics or motions that were submitted prior to the meeting.*

- a) A discussion on the amount of money the parish council plans to raise through the precept and how it will be spent.
- b) A discussion on the parish council's effectiveness in serving the community.

## 6. Any Other Business (AOB)

*Attendees will have the opportunity to raise any additional matters or questions not already covered in the agenda.*

## 7. Resolutions and Voting

*Resolutions will be formally presented, discussed, and put to a vote. Voting will take place by a show of hands, and only registered parish electors may participate.*

## 8. Setting the Date for the Next Meeting

*If required, the date, time, and location for the next meeting will be agreed upon by attendees.*

## 9. Closing Remarks and Adjournment

*The Chairperson will summarise the key discussions and decisions, thank attendees for their participation, and formally close the meeting.*