

# Burlescombe Parish Council

2 July 2024

**To:** All newly elected members of Burlescombe Parish Council

Dear Councillor

You are duly summoned to attend a meeting of the **Burlescombe Parish Council** to be held in the Roger Williams' committee room at Burlescombe Village Hall on Saturday, **6 July 2024 at 9.00am**. The meeting is open to the press and the public.

Yours sincerely  
Susan McGeever  
**Acting Parish Clerk**

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## AGENDA

### **Signing of the Declaration of Acceptance by all Councillors.**

- 1. Election of a Chairman**
- 2. Election of a Vice-Chairman**
- 3. Declarations of Interest/Dispensations**  
**To receive** any declarations of interest relating to business to be conducted at this meeting and  
**To consider** any dispensation requests and confirm any relevant dispensations.
- 4. Review and acceptance of Core Documents**
- 5. Minutes of Previous meetings** to approve minutes of the meeting on 25 June 2024.
- 6. Public Participation**
- 7. To appoint a representative to the Westleigh Quarry Liaison Group**
- 8. To appoint a working group to review all documentation from the previous Parish Council to understand the assets and responsibilities of the Parish Council and to gain access to the bank accounts and website as well as drawing up a job description for the position of Clerk**
- 9. Dates of the next Council Meetings**